

STATE ASSESSORS BOARD MEETING
Tentative Agenda of February 23, 2007 Meeting
Michigan Townships Association Building, Conference Room
Located at 512 Westshire, Lansing Michigan

www.michigan.gov/treasury/

Local Government

State Assessors Board

Executive Secretary's E-Mail Address – peoplesj@michigan.gov

State Assessors Board Phone Number – (517) 373-8320

CALL TO ORDER: 9:30 a.m., February 23, 2007, in a Conference Room, Michigan Townships Association Building, located at 512 Westshire, Lansing Michigan

ROLL CALL: Members Present:

Members Absent:

Others Present:

APPROVAL OF MINUTES: Review and approval of minutes of the January 25, 2007, State Assessors Board meeting

PUBLIC COMMENT:

FINANCIAL REPORT: 2005-2006 Fiscal Year End Financial Report not yet available

EDUCATIONAL PROGRAMS:

1) Requests for assessor educational credit:

- a. 6-hours of class room time for a program titled Appraising High-Value Historic Homes, sponsored by Great Lakes Chapter of the Appraisal Institute.
- b. 6-hours of class room time for a program titled Forecasting Revenue, sponsored by Great Lakes Chapter of the Appraisal Institute.
- c. 6-hours of class room time for a program titled Condominiums, Co-ops, and PUDs, sponsored by Great Lakes Chapter of the Appraisal Institute.
- d. 6-hours of class room time for a program titled Small Hotels/Motel Valuation: Appraising the Limited-Service Lodging Facility, sponsored by Great Lakes Chapter of the Appraisal Institute.
- e. 6-hours of class room time for a program titled Valuation of Detrimental Conditions in Real Estate, sponsored by Great Lakes Chapter of the Appraisal Institute.
- f. 6-hours of class room time for a program titled Scope of Work: Expanding Your Range of Services, sponsored by Great Lakes Chapter of the Appraisal Institute.

EDUCATIONAL PROGRAMS Cont.:

- g. 6-hours of class room time for a program titled National Uniform Standards of Professional Appraisal Practice (USPAP) Update Course, 7-Hour, sponsored by Great Lakes Chapter of the Appraisal Institute.
- h. 6-hours of class room time for a program titled Real Estate Finance, Statistic, and Valuation Modeling, sponsored by Mid Michigan Chapter of the Appraisal Institute, on February 26-27, 2007, in Lansing.

2) Scheduling date for LXR training.

OLD BUSINESS:

- 1) Correspondence from Barbara Moss, CMAE 3
- 2) Request to amend meeting schedule for 2007

NEW BUSINESS:

- 1) Correspondence from William Plumpe, CMAE 2

**CERTIFICATION APPLICANTS
FEBRUARY 8, 2007**

LEVEL 1

Barber, Jean A.
Cooney, Tricia C.
Decator, Charles

Ecclesine, George
Height, Pollyanna
Kimbrough, Anita L.

Lumsden, Howard
Murphy, Rodger

LEVEL 2

Argue, Michele
Heikkila, Eric
Lesperance, Diane K.

Malkin, Warren
Rickert, Deborah L.
Rowe, David J.

Sorenson, Todd B.

ADDED APPLICANTS MISSING FROM DECEMBER 15, 2006 MINUTES

LEVEL 1

Clark, Anthony S.
Coon, Janette M.
Dove, Jeremy Paul

Norton, Julie L.
Norton, Lynn M.

Rickert, Deborah L.
Sorenson, Todd B.

CERTIFICATION APPLICANTS Cont.

LEVEL 2

Armbrustmacher, Gregory A .	Hammerberg, Jeffery S.	Olney, Charles
Bennett, Kelly R.	Klingerman, Curt	Pierson, Stephanie
Bowers, Joyce M.	Lonberger, Scott	Zakalowski, Laura D.

LEVEL 3

Shipman, Vicky Ann	Snead, Jamie M.
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CERTIFICATION TOTALS AS OF 1/8/07

LEVEL 1	665
LEVEL 2	1,001
LEVEL 3	888
LEVEL 4	150
TOTAL	2,704

INFORMAL REVOCATION HEARING:

- 1) Revocation petition 06-0017 Separate Paperwork)

CLOSED MEETING:

According to Freedom of Information Act, Section 15.243 (1) (b) (ii) and Closed Sessions; permissible purposes 15.268 Sec. 8 (h)

Closed session to review:

- 1) Minutes of closed meeting held on January 25, 2007 (Separate Paperwork)
- 2) Narrative Status Report
- 3) Narrative Appraisal Number 184 (Pass 2nd Grading) Narratives to be presented at meeting for Board's review
- 4) Narrative appraisal Number 198 (Fail-1st Grading) Narratives to be presented at meeting for Board's review

5) Narrative appraisal number 195 (Fail 1st Grading) Narrative being reviewed by Board Members-distributed at January meeting

OPEN MEETING

- 1) Approval of closed meeting minutes of January 25, 2007
- 2) Narrative Status Report
- 3) Narrative Appraisal Number 184 (Pass 2nd Grading) Narratives to be presented at meeting for Board's review
- 4) Narrative appraisal Number 198 (Fail-1st Grading) Narratives to be presented at meeting for Board's review
- 5) Narrative appraisal number 195 (Fail 1st Grading) Narrative being reviewed by Board Members-distributed at January meeting

ANNOUNCEMENTS:

ADJOURNMENT:

This agenda was prepared by the executive secretary of the State Assessors Board ten days before the meeting date. Michigan administrative Code R 211.405 (2) states, "The board shall establish and maintain the position of executive secretary to conduct activities, effect policies and procedures, and maintain communications with assessing officers..." The State Assessors Board does not post an agenda and may discuss any business before them at a regularly scheduled meeting.